

2nd RED WoLF Project Meeting

Location: [Institute of Technology, Ash Lane, Sligo, F91 YW50, Ireland]

Date: [September 18, 2019

September 19, 2019]

Time: [9.00 a.m. – 5.00 p.m.

9.00 a.m. – 1 p.m.]

Attendants:

PP	Name	Status	
		Present	Absent
LBU	Colantuono, Giuseppe	x	
LBU	Shukhobodskiy, Alexander		x
LBU	Kor, Ah-Lian	x	
LBU	Laybourne, Louise		x
LBU	Mulcrone, Janet		x
LBU	Utle, Jayne		x
OMBC	Catherall, Dave		x
OMBC	Hunt, Andrew	x	
OMBC	Hill, Ben	x	
ITS	Donnelly, Stevie	x	
ITS	McNama, Paul	x	
ITS	Gavin, Mel	x	
UoL	Georges, Jean-Philippe		x
UoL	Rondeau, Eric		x
UoL	Sylvain, Kubler	x	
EDF	Stroleny, Martin		x
EDF	Radulescu, Mihai		x
EDF	Testard-Vaillant, Francois-Xavier		x
WDH	Gutteridge, Simon	x	
VOL	Jacobs, Paul	x	
VOL	Verhoeven, Geert	x	
NUS	Baker, Meg		x

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AS	Jörg, Laura	x	
AS	Schellenbach, Siegbert	x	
NE	Bugnot, Aymeric		x
CCC	Cassidy, Brian	x	
CHA	Ospina, José	x	
CHA	Ospina, Ana Lucia	x	
FCHO	Smith, Jamie		x
CDE	Le Goff, Alexandre		x
	Moss, Simon	x	
	Bradley, Gerry	x	
	McGarvey, Rita	x	
	Dubuisson, Xavier	x	

DAY 1, September 18, 2019

09.00-09.15

Welcome to Institute of Technology Sligo (Stevie Donnelly & Dr. John Bartlett (Head of Research) & ITS staff)

09.15-10.30

RED WoLF's initial 5 months (April-Sept); summary of achievements and areas for improvement (Giuseppe Colantuono)

1. Discuss some key sections of the partnership agreement. Role of LP and role of PPs: how to help the LP Institution fulfilling their role. Explain that the LP is **required** by the funding body to set deadlines and review the activities of PPs and WP leaders. Risk analysis: the need of tracking certain deliverables before the due date. The discussion will be general; no individual cases (very few; the Partnership is generally doing very well) will be addressed in public.

2. discuss the peculiarity of RED WoLF as an R&D (science/engineering) project; how communication and LT activities should reflect this; how and when involving technical components in dissemination activities. The need of making everybody feeling appreciated and welcome in a project with some aspects of difficult access to people not specifically trained. On

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the other hand, how to avoid to "forget" the primal reason of the RED WoLF funding.

10.30-12.50

Updates from Pilot. Each Pilot representative will report on the following topics

1. Identification of properties: have the houses been chosen?
- 1b. Description of properties: type of house, topography, exposition to sun. Please show photos/maps.
2. Engineering design: briefly explain what has been done. To be expanded later in the meeting.
3. Procurement for equipment installation: when is planned?
4. Equipment procured and installed already?
5. Monitoring equipment procured and installed already? To be expanded later in the meeting.
6. Expected timeline until installation completion, to be expanded later in the meeting.
7. Planned communication with tenants. To be expanded later in the meeting
8. AOB

10.30-12.50

Updates from WDH (Simon Gutteridge); **CCC** (Brian Cassidy); **CHA** (José Ospina); **FCHO** (Jamie Smith); electrical engineering design consultant appointed by **IT Sligo**.

11.00-11.20

Coffee Break

12.50-13.50

Lunch

13.50-15.20

Session A: Stakeholder analysis // Long-Term WP and Communication (Laura Jörg / Andy Hunt / Dave Catherall)

13.50-15.20

Session B: Engineering design, Monitoring instrumentation, Equipment (batteries & storage heaters types) (Geert Verhoeven; includes the presentation of Sylvain Kubler)

15.20-15.35

Coffee Break

15.35-15.55

Summary of Sessions A and B

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- 15.55-16.15** **Discussion on WP T1 (Giuseppe Colantuono)**
1. Impact of WP T1 on the Project
 2. What is expected from WP T1 Leader
- 16.15-17.00** **Sensing Vision technical presentation (Benoit Vagneur)**
- 19.30** **Dinner @ 4 & 5 O'Connell St, Sligo, Ireland**
<https://www.hargadons.com/>

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DAY 2, September 19, 2019

- 09.00-10.00** **WP LT update:** Greater Manchester as an example for WP LT. How to extend the model from GM to other regions (Dave Catherall)
- 10.00-11.00** **Tenant Communication: Introducing “Persona”-methodology (design thinking)** (Laura Jörg).
Approaching deliverables of WP C
1. Presentation of methodology
 2. Interactive session
- 11.00-11.20** **Coffee Break**
- 11.20-12.20** **Discussion on Pilot dwellers** (Stevie Donnelly)
1. How to approach Pilot dwellers
 2. Potential issues with dwellers; new dwellers VS existing dwellers
- 12.20-12.50** **What's next?** (Giuseppe Colantuono)
1. Approaching deliverables and deadlines
 2. Set priorities for next 6 months
 3. 3rd PP meeting: place and date
- 12.50-13.40** **Lunch**

End of 2nd RED WoLF Project Meeting.