**Applicant Enterprise Identification:**

|  |  |
| --- | --- |
| Name or Business Name |  |
| Address ( of registered office) |  |
| Company Registration Number |  |
| VAT Number |  |
| Names & titles of the principal director(s) |  |

**Data used to determine the category of enterprise:**

|  |  |  |
| --- | --- | --- |
| Reference period (\*): | | |
| **Headcount \*\*** | **Annual Turnover (€)\*\*\*** | **Balance Sheet Total (€)\*\*\*** |
|  |  |  |

**Signature:**

Name & Position of the signatory authorised to represent the enterprise

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I declare the information provided above is a true and accurate reflection of the size of the enterprise.

I declare that in case of change affecting the SME status of the enterprise, I will immediately inform the Sustainable Energy Authority of Ireland.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Data must be related to the last approved accounting period and calculated on an annual basis. In the case of a newly established enterprise whose accounts are not yet approved, the data should be derived from a reliable estimate made during the course of the year.

\*\* Headcount number of full time equivalent employees.

\*\*\* Please submit a copy of your company’s most recent audited and management accounts (Profit & Loss and Balance Sheet).

**EU recommendation 2003/361 Qualifying Conditions for an SME:**

**Small** company status must satisfy the following:

* Average number of employees does NOT exceed 50

And

* Company turnover does NOT exceed €10m, or
* Balance sheet total of the company does NOT exceed €10m

**Medium** company status must satisfy the following:

* Average number of employees does NOT exceed 250

And

* Company turnover does NOT exceed €50m, or
* Balance sheet total of the company does NOT exceed €43m