

**Interreg**   
EUROPEAN UNION  
**North-West Europe**

**ValuSect**  
European Regional Development Fund

## PRIVATE DATA POLICY AGREEMENT

# Privacy policy

Interreg Europe is committed to the protection of personal data. We do our best to process your personal data in conformity with the [General Data Protection Regulation](#). This privacy policy explains how we use the personal data we collect from you when you engage with our programme, for example by using our website, joining our events or implementing the projects approved by the programme.

## What data do we collect?

Interreg Europe collects the following personal data:

- Personal identification information (name, surname, email address, phone number, photo)
- Personal information submitted with the project application
- Personal information submitted as part of the contractual obligation linked to the project's approval and implementation
- Personal information linked to events (food allergies and food preferences for catering, audio-visual material recorded at events)
- Data linked to the login to Interreg Europe online systems – iOLF/iDB, website account (IP address, login windows, login email, cookies)
- Tracking information (IP address, computer information, navigation information)

## How do we collect your data?

You directly provide Interreg Europe with most of the data we collect. We collect data and process data when you:

- Register online and/or log in to access the monitoring system iOLF to submit a project application and/ or to report on the project implementation
- Register online and/or log in to the Interreg Europe website community (My Interreg Europe) to benefit from our services
- Participate in an Interreg Europe event. In the context of our events, we take video and/ or audio recordings and pictures of the participants for use in event-related communications.
- Voluntarily sign up for our mailings (newsletter, policy digest, event-related updates and evaluations)

- Voluntarily complete a survey or provide feedback to us and/or our third party evaluators about us and our activities
- Use or view our website and our web documentary.
- If you represent a managing authority or an intermediate body responsible for the Structural Funds in your country or region, Interreg Europe receives your personal identification information from your country representative ([In my country](#)).

## How do we use your data?

Interreg Europe collects your data so that we can:

- Inform you about the funding opportunities, policy learning services and achievements of the programme
- Assist you as a potential beneficiary in preparing a project application
- Assist in the approved projects' implementation and reporting
- Make country-specific information accessible for project application preparation and/ or project implementation
- Evaluate our activities in order to improve them for you, as well as report to the Commission on our programme's implementation
- Send you the mailing you signed up for (newsletter, policy digest, event-related updates and follow up)
- Ensure security of our online systems
- Improve user experience

## How do we store your data?

Interreg Europe stores:

- Your data linked to the project application and/ or project implementation in iDB, an online database, accessible only by login and password, protected against malware, and backed up regularly. Rights of access are limited only to staff bound by confidentiality and administered by a designated Interreg Europe officer. The data is shared only with third parties committed to protection of personal data in accordance with the General Data Protection Regulation.

- Your personal identification data linked to your website community account on the Interreg Europe website server. The personal data is accessible by login and password. The system is protected against malware and backed up regularly. The website community account is set up on the basis of consent and can be deleted by a user at any time.
- Your name, surname and email linked to your selected mailings on the Interreg Europe website server and on MailChimp. The personal data is accessible by login and password only by assigned Interreg Europe staff and third parties committed to protection of personal data in accordance with the General Data Protection Regulation. Unsubscribe option is available on all voluntary mailing lists of the programme.
- Your personal data, if collected during an evaluation, on SurveyMonkey. The personal data is accessible by login and password only by assigned Interreg Europe staff and third parties committed to protection of personal data in accordance with the General Data Protection Regulation.
- Audio visual material from events on a server at the joint secretariat in Lille. Selected elements are available to public viewing as part of the event-related communications. Interreg Europe will respect your right to erasure of any audio or visual material made public on the programme website.

Interreg Europe keeps all personal data collected on the basis of contract or legitimate interest for the duration of the programme and the time defined by relevant EU regulations on archiving and closure of the ETC programmes.

The data collected on the basis of consent (mailing, website community account, event participation) is kept for the time necessary for audit of the activities and for evaluation purposes, maximum till the end of 2025.

All collected data is stored securely within the EU.

## What are your data protection rights?

Interreg Europe would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

**The right to access** – You have the right to request Interreg Europe for copies of your personal data.

**The right to rectification** – You have the right to request that Interreg Europe corrects any information you believe is inaccurate, if you have no access to correcting it yourself. You also have the right to request Interreg Europe to complete the information you believe is incomplete, if you have no access to completing it yourself.

**The right to erasure** – You have the right to request that Interreg Europe erases your personal data, given that the programme is not under the obligation to keep the data for audit, archiving and/ or closure purposes.

**The right to restrict processing** – You have the right to request that Interreg Europe restricts the processing of your personal data, under certain conditions.

**The right to object to processing** – You have the right to object to Interreg Europe’s processing of your personal data, under certain conditions.

**The right to data portability** – You have the right to request that Interreg Europe transfers the data that we have collected to another organisation, or directly to you, under certain conditions.

changes to our privacy policy

Interreg Europe keeps its privacy policy under regular review and places any updates on this web page. This privacy policy was last updated on 17 March 2020.

## How to contact us

If you have any questions about Interreg Europe privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

Email us at: [info@interregeurope.eu](mailto:info@interregeurope.eu)

Call us: +33 (0)328 144 100

Or write to us at: Les Arcuriales, Entrée D, 5e étage, 45 rue de Tournai, 59000 Lille, France

## Disclaimer

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