

Start Up Fund Voucher Scheme Application

The Start Up Fund Voucher Scheme is designed to help community groups explore and develop a plan to establish a new Community Land Trust. You don't need to give us a comprehensive account of your fully formed ideas. We just want to know that you meet the **basic eligibility criteria**, principally that you are a group working towards a scheme which includes the delivery of permanently affordable housing for your local community.

Please give us as much background as you are able. We understand that your ideas might change as you work through your scheme further; after all, this is partly what the CLT Start Up Fund is there to do!

Applicants should also read the **basic eligibility criteria** and **application guidance** before completing the form. These can all be found on our website:

<http://www.nweurope.eu/projects/project-search/shicc-sustainable-housing-for-inclusive-and-cohesive-cities/>

If you have any questions about your application, or would like to discuss any of your answers, please contact us:

Polly Adams-Felton, Grants and CLT Support Coordinator, National CLT Network
 polly@communitylandtrusts.org.uk or +4420 3096 7790

Alternatively, you can reach out to your local SHICC partner.

Applicant details

Organisation name:			
Primary contact name:		Title:	
Position held:			
Email:			
Telephone (please include international dialling code):			
English speaking:			

Organisation address and country:	
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Correspondence address (if different):	
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Section 1: Your community

1. What housing affordability issues does your local community face? What evidence have you gathered, including analysis of your local authority's housing needs assessment and any housing needs surveys or similar research you have conducted yourself?

2. What other local issues you hope to address, such as empty homes, run-down areas, a lack of community cohesion, or other community assets you already run or want to take over? Please provide any evidence to back these up.

Section 2: Your steering group

3. How many people are involved in your project? Please indicate what form their involvement takes (for example, steering group member, technical adviser, other local supporters) and who they are (for example, local resident, local leader).

4. What skills do you have in your steering group? Please indicate what specific skills each person has, for example any technical housing skills such as architecture, planning and housing development, and more general skills such as project management, fundraising, press, events, etc.

5. What skills are you missing from your steering group, and what are your plans to acquire those skills? This could be in the form of recruiting further members, or obtaining training.

Section 3: External engagement

6. How you carried out any consultation with the wider community, not including members of your steering group? For example, public meetings and surveys. What has the response been like? *We understand that all schemes have their objectors, and encourage you to mention any opposition which will help paint a picture and won't prejudice your application for support.*

7. What engagement have you had to date with your local authority and other relevant authorities? What response have you had?

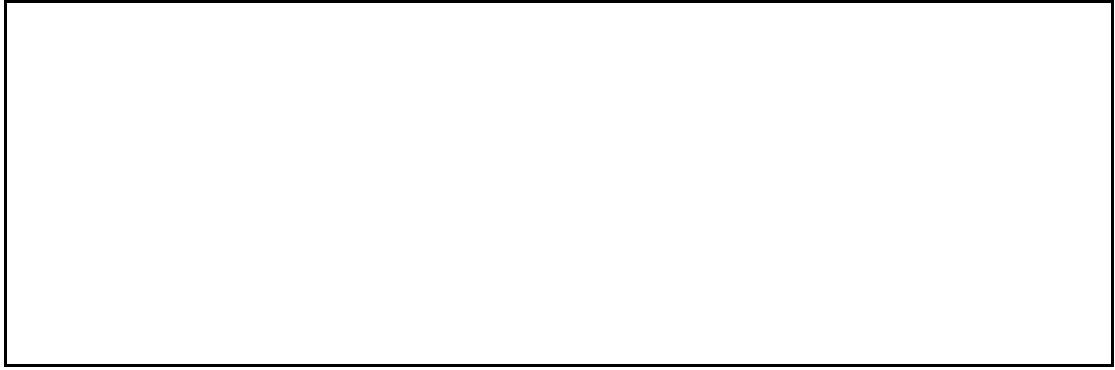
Section 4: Project plans

8. What do you hope to deliver through a CLT? Please provide as much detail as possible, including any specific aims such as number of homes, local employment, environmental credentials or innovative design features.

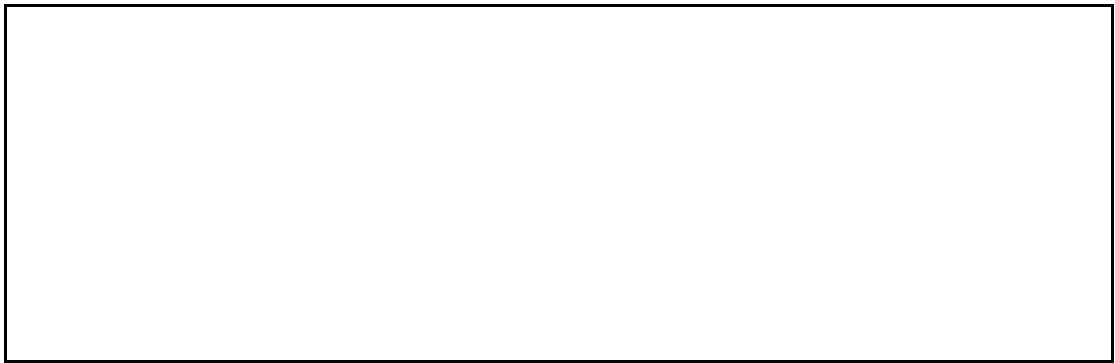
9. What progress have you made so far? Have you identified a site? Have you identified any working partners?

Section 5: Your support needs

10. Have you received any material support from other sources, such as other grant funding, donations or pro bono support?

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11. Are there any particular issues you are hoping for support with from a technical advisor?

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Data Protection

The Information provided on this form will be stored by the Network electronically, and is necessary to provide efficient administration of your application with us. This includes contacting you with information about benefits and events.

Please confirm your consent to this use of your data

Please note, consent to the above is necessary to process your application.

A key purpose of the National CLT Network is to share knowledge and resources amongst its members and key partner organisations; this includes contacting you about opportunities and resources for your project.

Please confirm your consent to this use of your data

Please note, in order to aid the development of the community-led housing sector, the Network shares relevant anonymised data with key partner organisations about CLT projects across the North West Europe Region This doesn't include any personal data.

If you'd like to find out what data of yours we hold, or to request its removal, please contact Rosie McBride us at info@communitylandtrusts.org.uk.

Terms and conditions of support

1. The applicant organisation will confirm in writing to the National CLT Network receipt of any scoping support offered.
2. Any scoping support offered must be used exclusively for the purpose(s) specified in the application or grant offer letter.
3. If the organisation is unable to undertake the scoping support for the purposes specified, they must inform the National CLT Network in writing immediately.
4. If the support offered is not used for the purpose(s) specified, the National CLT Network may revoke entitlement to any additional support, and may ask for repayment of the support costs already incurred.
5. If it is found that any material information provided on the application form was misleading, inaccurate or fraudulent, the organisation will be required to reimburse the National CLT Network for the costs of any support received.
6. The organisation will acknowledge any support offered in its financial accounts as “restricted funding”.
7. The organisation will be required to provide regular reports on how the scoping support is used and its impact. The frequency of the reports will be set out in the grant offer letter.
8. Information regarding the organisation and the support received may be published by the National CLT Network and its funders. Such information may also be given to appropriate third parties, e.g. voluntary sector magazines, unless otherwise previously requested by the organisation.

I understand that by submitting the above application I declare that all the information I have submitted is true and accurate. I understand that the National CLT Network may elect to refuse my application or withdraw any grant offer made if the information I have submitted is found to be inaccurate, or if I have withheld any information which may be material to the decision to award grant support.

Please return this form to us at the address below. We accept applications by post or email (if applying by email, please submit your application as a Word document or PDF).

Polly Adams-Felton, Grants and CLT Support Coordinator

National CLT Network

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London

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